

COURIER REQUEST FORM

Please complete all boxes below

Date:	<input type="text"/>	Reference/ File no.	<input type="text"/>
Name of Applicant:	<input type="text"/>	Office Use Only <input type="text"/> <input type="text"/> <input type="text"/>	
Address:	<input type="text"/>		
Phone no.:	<input type="text"/>		
Email:	<input type="text"/>		

I hereby authorise the Australian Embassy Berlin to return my passport/documents by courier delivery service. I will request the invoice from the courier company myself and pay all costs involved to the courier company **directly**. In case I depart for Australia, before receiving an invoice from the courier company, the person named below will make the payment on my behalf.

Date / Signature of applicant:

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Person (other than the applicant) responsible for payment after departure:

Name:	<input type="text"/>
Address:	<input type="text"/>
Phone No.	<input type="text"/>
Email:	<input type="text"/>

If no payment is received by the courier company and the Australian Embassy Berlin is charged, I authorise the Australian Embassy Berlin to charge my credit card for the courier costs.

Credit Card details:

Cardholder's Name:	<input type="text"/>
Visa Card:	<input type="checkbox"/>
MasterCard:	<input type="checkbox"/>
Credit card No.:	<input type="text"/>
Card check No.:	<input type="text"/>
Expiry Date:	<input type="text"/>

Date / Signature of Cardholder

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Please note that should we be unable to retrieve the costs of the courier, you will be determined as having an outstanding amount owed to the Australian Embassy.